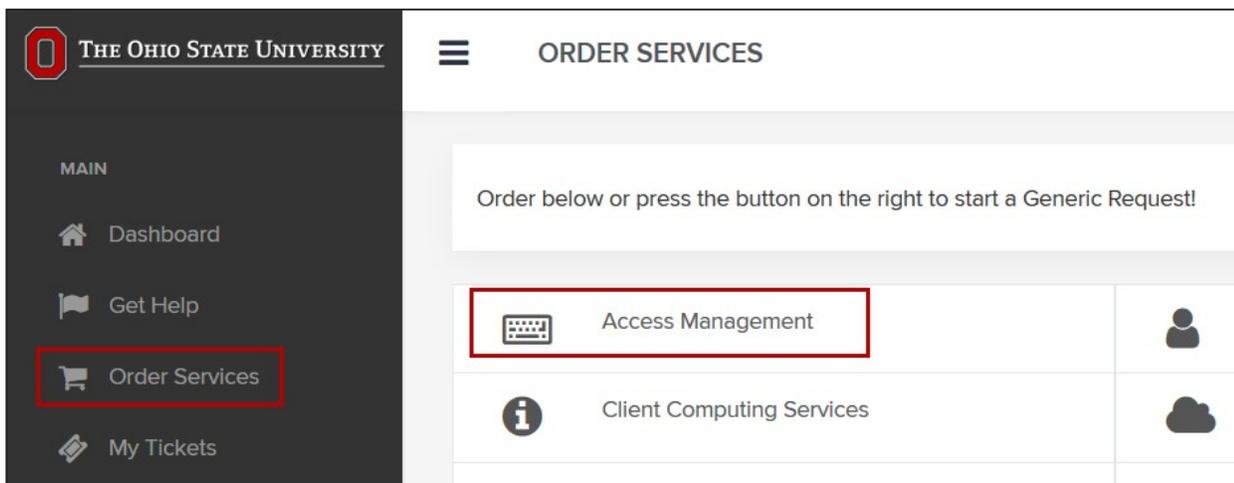


REQUESTING ACCESS TO ENTERPRISE STUDENT RECORDS AND ENROLLMENT REPORTS

1. Navigate to Service Now.
2. In the left panel, click Order Services.
3. In the main panel, click Access Management.



4. Select ENTERPRISE DATA FOR ANALYTICS ACCESS REQUEST
5. Select **Request Type** “New or Modify Account/Access.”
6. In the **Describe the Analysis** textbox type “Access to Student Records SSRS Reports.”
7. Select the **Data Domain** “Student – Records, Enrollment and Curriculum: Reporting” from the “Available” box on the left and click the > arrow in the middle to place it into the “Selected” box on the right.
8. Read the Data Use Agreement and then accept the Terms and Conditions checkbox.
9. Click Order Now.

* Request Type

New or Modify Account/Access

* Please describe the analysis you plan to conduct with this data access request

Access to Student Records SSRS reports

Select a Data Domain

* Please select from the list on the left and push to the right

More information

Use the search field below to quickly find the desired domain. Typing a word like "Finance" or "Payroll" will find any option that begins with that word. If you type ""Finance" or ""Payroll", it will find any opt tables in Amazon Redshift for querying. Reporting option is access to the Enterprise folders in Tableau and SSRS. Both levels of access require approval from your manager and the data steward.

Available



- Physical Space - Networks: Direct
- Physical Space - Networks: Reporting
- Physical Space - Physical Area: Direct
- Physical Space - Physical Area: Reporting
- Physical Space - Security: Direct
- Physical Space - Security: Reporting
- Student - Academic Advising & Student Success: Direct
- Student - Academic Advising & Student Success: Reporting
- Student - Financial Aid: Direct
- Student - Financial Aid: Reporting
- Student - Housing: Direct
- Student - Housing: Reporting
- Student - Military and Veterans: Direct
- Student - Military and Veterans: Reporting
- Student - Records, Enrollment and Curriculum: Direct
- Student - Recruiting and Admissions: Direct
- Student - Recruiting and Admissions: Reporting
- Student - Student Core: Direct

Selected

Student - Records, Enrollment and Curriculum: Reporting

Name Student - Records, Enrollment and Curriculum: Reporting

* Please read and accept the Data Use Agreement for the enterprise data for analytics

More information

Data Use Agreement

I accept the terms and conditions above